

Minutes of the Freeman Public Library Board of Trustees  
December 1, 2025

Nikki Tietje called the meeting to order. Present were: Ruth Buchmann, Terry Jacobsen, Ashley Holzwarth and LeAnn Kaufman.

There was no Public Input.

Minutes of the October Meeting were approved by Ashley, Seconded by Ruth, and carried.

The following Treasurer's Report was approved by Terry, seconded by Ashley, and carried.

November 2025 Treasurer's Report

	<b>Estate and other Gifts</b>	\$73,252.84
	<b>Merchants Fines Account</b>	\$13,099.87
Deposits		
Fines		\$3.45
Postage		\$4.25
Copies		\$117.00
Book Sales		\$16.50
Earbuds		\$0.00
Cleaned Discs		\$0.00
Non-resident user fee		\$20.00
Gifts		<u>\$0.00</u>
Total income		\$161.20
Disbursements		
OverDrive (advantage titles)		\$3,000.00
Norm's (rubbing Alcohol)		<u>\$2.69</u>
Total Disbursements		\$3,002.69
<b>Balance</b>		<b>\$10,258.38</b>
	<b>General Budget</b>	
Telephone		\$131.00
Electrical		\$384.18
Workmans Comp		
SDML Workers compensation		\$144.87
Property Insurance		
SD Public Assurance Alliance		\$3,536.68
General Liability		
SD Public Assurance Alliance		\$349.85
Annual Dues		
Publishing		
Second Century		\$140.00

Repairs		
Supplies		
	Century Business	\$101.87
	Amazon (supplies)	\$174.81
Travel and Conference		
Misc.		
	Appeara	\$76.08
Subscriptions		
Computer Software		
	Faronics (Library Security software)	\$95.00
Videos		
	Amazon	\$138.25
Books		
	Amazon	\$631.76

A motion via email on November 4, 2025 was made by Nikki, to declare surplus 1 computer desk and 422 books that have been weeded from the shelves. Becky seconded the motion. Motion carried.

Nikki made a motion to give all the Library employees \$75 in Freeman Bucks as a Christmas gift in appreciation of all that they do. Terry seconded the motion. Motion carried.

Questions for LeAnn's evaluation were reviewed and agreed upon. LeAnn should answer the questions and return to Nikki before the January meeting.

LeAnn reported that she needed to change the following in the Collection Development policy. Instead of : Patrons may formally request the addition or removal of materials. The Library Director will review requests based on library policy. Appeals may be made to the Library Board, whose final decision can be subject to judicial review in a court of competent jurisdiction, in accordance with SDCL 22\*24\*56.

She would like to replace it with:

Patrons may submit a formal request for the addition or removal of library materials. The Library Director will review all requests in accordance with library policy. If the patron is not satisfied with the Director's decision, the request may be brought before the Library Board of Trustees for further consideration.

If the individual remains dissatisfied with the Board's decision, they may appeal to the governing body of the public library to determine whether any material is obscene. In accordance with SDCL § 22-24-56, decisions of the Library Board may be appealed through judicial review in a court of competent jurisdiction.

Ashley made a motion to approve the change in the Collection Development Policy. Terry seconded the motion. Motion carried.

New Board Members are needed to replace Ruth Buchmann and possibly Nikki Tietje. Board should bring names to the next meeting.

Nikki made a motion to go into Executive Session pursuant to SDCL 1-25-2(1)-Personnel at 6:06.

Ruth declared out of session at 6:12.

Nikki made a motion to pay LeAnn for her time on Friday Dec. 5 to pick up new Toy boxes, Golf clubs for Mini Golf event, and recycling computer equipment. Granting her drive time of 30 minutes there and 30 minutes home. Terry seconded the motion. Motion carried.

The next meeting Date: December 16 at 6 pm

Ashley made a motion to adjourn. Ruth seconded the motion. Motion carried.

Meeting adjourned.

Respectfully submitted

LeAnn Kaufman  
Library Director