

Minutes of the Freeman Public Library Board of Trustees
June 24, 2025

Nikki Tietje called the meeting to order. Present were Laverne Graber, Ashley Holzwarth, Terry Jacobsen, Ruth Buchmann, and LeAnn Kaufman.

Minutes of the May Meeting were approved by Terry, seconded by Ashley, and carried.

The following Treasurer's Report was approved by Terry seconded by Ashley, and carried.

June 2025 Treasurer's Report

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|-----------------------|-----------------------------------|-----------------|
| | Estate and other Gifts | \$73,252.84 |
| | Merchants Fines Account | \$12,603.42 |
| Deposits | | |
| | Fines | \$24.68 |
| | Postage | \$0.00 |
| | Copies | \$128.15 |
| | Book Sales | \$8.00 |
| | Earbuds | \$0.00 |
| | Cleaned Discs | \$0.00 |
| | Non-resident user fee | \$30.00 |
| | Gifts | <u>\$3.00</u> |
| | Total income | \$193.83 |
| Disbursements | | |
| | Christian Book Distributer (Book) | \$25.48 |
| | STAS (Photo Rail) | \$34.36 |
| | Thrift Books (Books) | \$16.12 |
| | MPLC (Movie Licensing) | <u>\$191.28</u> |
| | Total Disbursements | \$267.24 |
| | Balance | \$12,530.01 |
| | General Budget | |
| Telephone | | \$128.00 |
| Electrical | | \$337.29 |
| Annual Dues | | |
| Publishing | | |
| | Second Century | \$101.25 |
| Repairs | | |
| Supplies | | |
| | Century Business | \$131.93 |
| | Amazon | \$194.16 |
| Travel and Conference | | |

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|-------------------|-----------------------|----------|
| Misc. | Appearances | \$72.60 |
| Subscriptions | New Era | \$54.00 |
| Computer Software | SWANK Movie Licensing | \$386.00 |
| Videos | Amazon | \$49.95 |
| Books | Amazon | \$551.55 |

The Friends of the Library have learned that the City received a grant to purchase benches, including one for the Library and others for local businesses. As a result, the Friends will no longer be purchasing a bench themselves.

Trustee Training – The Board spent approximately 25 minutes reading pages 31-46 of the Trustee Handbook and had a 25 minute discussion of the topics.

City Attorney Mike Fink reviewed the Library’s Collection Development Policy, Reconsideration Form, and CIPA Policy. He recommended adding the phrase “a court of competent jurisdiction” to the section on Requests for Material Addition or Removal, and suggested updating the codified law references in a few locations.

Terry moved to approve the recommended changes to the policies. Laverne seconded the motion. Motion carried.

The next meeting is set for July 22.

Ashley made a motion to adjourn the meeting. Terry seconded the motion. Motion carried.

Meeting adjourned.

Respectfully submitted

LeAnn Kaufman
Library Director