

Minutes of the Freeman Public Library Board of Trustees
July 22, 2025

Nikki Tietje called the meeting to order. Present were Ashley Holzwarth, Terry Jacobsen, Becky McCune, Ruth Buchmann by phone, and LeAnn Kaufman.

Minutes of the June Meeting were approved by Ashley, seconded by Terry and carried.

The following Treasurer's Report was approved by Terry, seconded by Ashley and carried.

July 2025 Treasurer's Report

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|--|--------------------------------|--------------------|
| | Estate and other Gifts | \$73,252.84 |
| | Merchants Fines Account | \$12,530.01 |
| Deposits | | |
| Fines | | \$31.10 |
| Postage | | \$24.40 |
| Copies | | \$95.75 |
| Book Sales | | \$36.00 |
| Earbuds | | \$0.00 |
| Cleaned Discs | | \$0.00 |
| Non-resident user fee | | \$60.00 |
| Gifts | | <u>\$1.50</u> |
| Total income | | \$248.75 |
| Disbursements | | |
| Vintage Vault (gift cards) | | \$30.09 |
| Jamboree (paper Plates, cleaning supplies) | | \$11.48 |
| Amazon (SRP prizes | | \$84.88 |
| USPS | | \$181.80 |
| Christian Book Distributer | | <u>\$36.62</u> |
| Total Disbursements | | \$344.87 |
| Balance | | \$12,433.89 |
| | General Budget | |
| Telephone | | 129.09 |
| Electrical | | 356.93 |
| Annual Dues | | |
| Publishing | | |
| Second Century | | 86.25 |
| Repairs | | |
| Supplies | | |
| Century Business | | \$105.03 |

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|---|----------|
| Amazon | \$71.72 |
| Demco | \$269.64 |
| Travel and Conference | |
| Misc. | |
| Appearra | \$72.60 |
| Subscriptions | |
| Computer Software | |
| SenSource (traffic counter annual bill) | \$440.00 |
| Videos | |
| Amazon | \$95.29 |
| Books | |
| Amazon | \$387.27 |

LeAnn presented a proposed Building Maintenance and Inspection Policy. The Board reviewed it, made some revisions, and will vote on the updated policy at the August meeting.

The Board asked LeAnn to obtain estimates for carpet replacement, painting, and stack movers so these projects can be included in the proposed 2026 budget.

The next meeting is set for August 26 at 6pm.

Ashley made a motion to adjourn the meeting. Becky seconded the motion. Motion carried.

Meeting Adjourned.

Respectfully submitted

LeAnn Kaufman
Library Director