Minutes of the Freeman Public Library Board of Trustees
October 28, 2025

Nikki called the meeting to order. Present were: Laverne Graber, Ruth Buchmann, Becky McCune, and LeAnn Kaufman

No Public Input.

Minutes of the August Meeting (no Sept. meeting was held) were approved by Becky, seconded by Laverne, and carried.

The following treasurer's Reports (Sept. and Oct.) were approved by Ruth seconded by Becky and carried.

	September 2025 Treasurer's Report	
	Estate and other Gifts	$73,252.84
	Merchants Fines Account	$12,950.96
Deposits		
	Fines	$11.60
	Postage	$0.00
	Copies	$177.85
	Book Sales	$3.00
	Earbuds	$0.00
	Cleaned Discs	$0.00
	Non-resident user fee	$40.00
	Gifts	$0.00
	Total income	$232.45
Disbursements		
	Thriftbooks.com (books))	$16.23
	Amazon (Books)	$81.36
	Jamboree (popcorn and glass cleaner)	$34.58
	Christian Book Distributer	$12.73
	Total Disbursements	$144.90
	Balance	$13,038.51

General Budget

Telephone	$132.20
Electrical	$397.79
Annual Dues	
SDLA Annual Dues	$40.00
Publishing	
Second Century	$86.25
Repairs	

	Kleinsassers (weather stripping for doors)	$31.98
	Ebay (Fountain Repair part)	$31.86
Supplies		
	Century Business	$73.35
	Amazon (programming supplies, tape, laminator refill, paper, headphones)	$1,149.17
Travel and Conference		
Misc.		
	Appeara	$73.54
Subscriptions		
Computer Software		
Videos		
	Amazon	$196.67
Books		
	Amazon	$594.00
	Barnes & Noble	$145.42

October 2025 Treasurer's Report

Estate and other Gifts	$73,252.84
Merchants Fines Account	$13,038.51
Deposits	
Fines	$8.95
Postage	$9.21
Copies	$91.20
Book Sales	$12.00
Earbuds	$0.00
Cleaned Discs	$0.00
Non-resident user fee	$40.00
Friends of the Library chili cookoff check made out to the Library	$40.00
Gifts	$0.00
Total income	$201.36
Disbursements	
Amazon (supplies)	$57.47
Jamboree (paper towels &Dawn)	$17.57
Friends of the Library chili cookoff check made out to the Library	$40.00
Walmart (Halloween candy)	$24.96
Total Disbursements	$140.00

	Balance	$13,099.87

General Budget

Telephone		$128.67
Electrical		$429.86
Annual Dues		
	Crystal SDLA	$30.00
Publishing		
	Second Century	$83.75
Repairs		
Supplies		
	Century Business	$69.98
	Amazon (supplies)	$293.65
	iPrint Technologies (toner)	$813.00
Travel and Conference		
Misc.		
	Appeara	$73.54
Subscriptions		
Computer Software		
	Weebly (Web site renewal)	$152.93
	Nathan Schrag (fix and update computers)	$234.00
Videos		
	Amazon	$49.84
Books		
	Amazon	$644.97
Computers, Printers, Equipment		
	Nathan Schrag (4 new Computers)	$3,009.66

The Building Maintenance and Inspection Policy were reviewed.

Laverne made a motion to approve the submitted Building Maintenance and Inspection Policy. Becky seconded the motion. Motion carried.

The Board was asked to review the submitted questions and pick the ones that they would like to see in LeAnn's review and submit them to Nikki via email.

LeAnn reported to the Board that current hold times in South Dakota Titles to Go are averaging about 75 days. To help reduce these wait times for Freeman patrons, she proposed purchasing Advantage content

that would be available exclusively to Freeman Public Library users. LeAnn noted that if there are any remaining funds at the end of the year, she would like to use them to purchase additional Advantage titles. She also suggested allocating funds from the fines account each year to maintain ongoing Advantage content credits.

Becky made a motion that LeAnn may purchase content with any money left over in the 2025 budget and that she may purchase $3,000 annually of content out of the fines account. Ruth seconded the motion. Motion carried.

The Library would like to surplus 4 computers and 2 DVD carousels.

Nikki made a motion to declare surplus 4 computers: 2 Acers with the serial numbers DQVRZA001848086AB3000, and DQVRZA00184805233000, 1 Lenovo Think Center T1022 Gen 3 Serial number V305Z1CF, and 1 HP ProOne 400 G1 Serial number KiK34UT#ABA. She would also like to declare surplus 2 DVD Carousels with the serial numbers: 1003145003965 and 0830006370203. Ruth Seconded the motion. Motion carried.

The next meeting is set for Tuesday, November 25 at 6 pm.

Laverne made a motion to adjourn, Ruth seconded the motion. Motion carried.

Meeting Adjourned.

Respectfully submitted,

LeAnn Kaufman
Library Director