Minutes of the Freeman Library Board of Trustees
November 16, 2021

Ruth Buchmann called the meeting to order. Present were: Charly Waltner, Emily Andersen, Sadaf Cassim, Dennis Ries, Slade Ammann, and LeAnn Kaufman.

Minutes of the October meeting were approved by Charly, seconded by Emily, and carried.

The following treasurer's report was approved by Dennis, seconded by Slade, and carried

November 2021 Treasurer's Report

	Merchants Fines Account	$8,460.29
Deposits		
	Fines	$44.35
	Postage	$0.00
	Copies	$80.85
	Book Sales	$83.00
	Earbuds	$2.00
	Cleaned Discs	$0.00
	Non-resident user fee	$30.00
	Gifts	$10.89
	Total income	$251.09
Disbursements		
	Dollar General (Batteries, towel)	$10.38
	USPS (stamps)	$100.00
	Glose (book)	$11.82
	Facebook (ad)	$10.00
	Jamboree	$1.04
	Walmart	$10.59
	Amazon (ebook for book club)	$15.96
	Total Disbursements	$159.79
	Balance	$8,551.59

General Budget

Telephone		$128.87
Electrical		$512.89
Repairs		
	Valley Electric (Fixed 3 ballast)	$282.53
Publishing		
	Second Century Publishing	$109.98
Supplies		
	Norm's Thrifty White	$1.49
	Century Business Products (contract)	$57.82
Travel & Conference		
	PLA National Convention (March 23-25 in Portland OR)	$235.00
Misc.		
	Appeara	$48.09
Videos		

	Amazon	$135.42
	Target	$70.10
Books		
	Amazon	$361.20
	Barns and Noble	$63.95

Slade made a motion to go into executive session Pursuant to SDCL 1-25-2(1) – Personnel at 6:06pm. Dennis seconded the motion. Motion carried.

Dennis made a motion to come out of executive session at 6:15. Charly seconded the motion. Motion carried.

LeAnn received her annual review.

Slade made a motion to give every staff member $40.00 in Freeman Bucks, in appreciation for their work, for Christmas. Emily seconded the motion. Motion carried.

The next meeting is set for December 21, 5:30 pm.

Dennis made a motion to adjourn, Becca seconded the motion, motion carried.

Meeting adjourned.

Respectfully submitted

LeAnn Kaufman
Library Director