Minutes of the Freeman Public Library Board of Trustees
March 16, 2021

Ruth Buchmann called the meeting to order. Present were Sadaf Cassim, Dennis Ries, Charly Waltner, Emily Andersen, Slade Ammann, Becca Schultz, and LeAnn Kaufman

Minutes of the February meeting were approved by Dennis, seconded by Slade, and approved.

The following treasurer's report was approved by Charly, seconded by Dennis, and carried.

March 2021 Treasurer's Report

	Merchants Fines Account	$11,208.24
Deposits		
	Fines	$43.02
	Postage	$8.78
	Copies	$56.65
	Book Sales	$14.50
	Earbuds	$2.00
	Cleaned Discs	$0.00
	Non-resident user fee	$90.00
	Gifts	$21.03
	checks written to library then Dispersed to Friends of the Library, for membership	$650.00
	Total income	$885.98
Disbursements		
	Disbursement to Friends of the Library, for membership checks written to library	$650.00
	Walmart (5 tab dividers)	$1.50
	Jamboree	$11.98
	Dollar General (cotton Balls, Qtips, freezer bags for make and take kits)	$17.04
	LeAnn Kaufman (reimbursement for postage stamps - accidently put on my card)	$102.80
	Total Disbursements	$783.32
	Balance	$11,310.90

General Budget

Telephone		$124.99
Electrical		$886.44
Publishing		
	Second Century	
Misc.		
	Appeara	$60.59
Supplies		
	Norms Thrifty White (Yarn)	$4.08
	Amazon (craft supplies)	$4.24
Videos		
	Amazon	$142.36
Books		
	Amazon	$773.69
Computer software		

	Miller Consulting (new virus software)	$317.50
Computers		
	Lenovo (Three computers)	$2,185.65

A warm welcome was given to Emily Andersen our newest board member.

National Library workers day is April 13. LeAnn asked if the Board would be interested in doing anything for the staff.

Slade made a motion to pay, out of the fines account, a staff dinner party when they feel comfortable being together. Dennis seconded the motion. Motion carried.

Due to the lower Covid numbers, the staff is comfortable relaxing the mask mandate to mask recommended Starting in April.

Charly made a motion to change the mask mandate from required to recommended starting April 5, 2021. Becca seconded the motion. Motion carried.

LeAnn would like to surplus out three HP ProOne 400 G2 20" all-in-one computers.

Dennis made a motion to surplus out the three HP ProOne 400 G2 20" all-in-one computers. Slade seconded the motion. Motion carried.

The main printer, purchased at the end of 2019, is wearing out and will need to be replaced. LeAnn will gather quotes for the next meeting.

LeAnn encouraged the Board to start thinking of where they would like to see the Library in the next five years as we need to go over our action plan soon.

The next meeting is set for April 20 at 5:30 pm.

Dennis made a motion to adjourn the meeting. Charly seconded the motion. Motion carried.

Meeting adjourned

Respectfully submitted

LeAnn Kaufman
Library Director