Minutes of the Freeman Library Board of Trustees
April 25, 2023

Dennis Ries called the meeting to order. Present were Ruth Buchmann, Elizabeth Waltner, Ashley Holzwarth, and LeAnn Kaufman

Minutes of the February meeting were approved by Elizabeth, seconded by Ruth, and carried.

The following Treasurer's report was approved by Ashley, seconded by Ruth, and carried.

	March/April 2023 Treasurer's Report	
	Merchants Fines Account	$12,432.65
Deposits		
	Fines	$19.35
	Postage	$14.54
	Copies	$213.90
	Book Sales	$37.50
	Earbuds	$2.00
	Cleaned Discs	$2.00
	Non-resident user fee	$50.00
	Gifts ($500 Merchants, $100 Cortrust, $50 First Interstate all for SRP)	$714.57
	Friends of the Library reimbursement	$75.00
	Total income	$1,128.86
Disbursements		
	Oriental Trading (Youth supplies)	$33.04
	Amazon (book club book)	$28.35
	CSLP (Summer Reading prizes)	$32.00
	Bonnie Tschetter (Cleaning and craft Supplies)	$85.13
	Friends of the Library(reimburse checks made out to Library)	$75.00
	Amazon (supplies)	$40.46
	GoDaddy.com (10 Yr Domain renewal)	$321.20
	Hobby Lobby (Maker supplies)	$9.57
	Jamboree (P. Towels & popcorn)	$17.36
	Total disbursements	$642.11
	Balance	$12,919.40

General Budget

Telephone	$254.20
Electrical	$1,706.64
Annual Dues	
ALA	$115.00
Publishing	
Second Century Printing	$85.00

Repairs		
	Fensels (Light Bulbs)	$148.32
Supplies		
	Century Business Products	$126.05
	Stern Oil	$41.46
	ELM USA (Disc Cleaning supplies)	$60.44
Misc.		
	Appeara	$125.34
	Heiman Fire Equipment check	$16.50
Videos		
	Amazon	$129.76
Books		
	Amazon	$439.13
	Barnes and Nobles	$106.33
Computers		
	Tech Soup (software upgrade for Server)	$551.00

The Dress code and Lending Policy were reviewed.

Elizabeth made a motion to accept the Dress code policy as presented. Ruth seconded the motion. Motion carried.

Elizabeth made a motion to accept the Lending Policy as presented with the addition that there is no grace period on the Park Passes. Ashley seconded the motion. Motion carried.

The Gordon Flesch company submitted a proposal for upgrading and saving money on our printers. The Board decided to wait until next year to consider upgrading.

LeAnn presented to the Board that they may want to consider not replacing 3 patron computers next year. Due to lack of use she didn't believe it was worth buying new computers when they never get used.

Elizabeth made a motion that when the City of Freeman surpluses items in a few months that LeAnn add the 3 Acer all in one computers model 7265NGW with the S/N's DQVPJAA0038410BEE8300, DQVPJAA0038410BEE7300, and DQVPJAA00382705D2D3000 to the surplus list. Ashley seconded the motion. Motion carried.

The next meeting was set for May 23 at 5:30 pm.

Ruth made a motion to adjourn the meeting. Elizabeth seconded the motion. Motion carried.

Meeting adjourned.

Respectfully submitted,

LeAnn Kaufman
Library Director