Minutes of the Freeman Public Library Board of Trustees
July 11, 2023

Dennis Ries called the meeting to order. Present were Nikki Tietje, Ruth Buchmann, Ashley Holzwarth, Elizabeth Waltner, and LeAnn Kaufman

Minutes of the May meeting were approved by Nikki, seconded by Ruth and carried.

The following treasurer's report was approved by Elizabeth, seconded by Ashley and carried.

June 2023 Treasurer's Report

	Merchants Fines Account	$13,041.70
Deposits		
	Fines	$11.70
	Postage	$4.13
	Copies	$174.25
	Book Sales	$99.00
	Earbuds	$2.00
	Cleaned Discs	$0.00
	Non-resident user fee	$90.00
	Gifts	$103.01
	Total income	$484.09
Disbursements		
	Heidi Schrag	$24.00
	American Button Company (Button Machine)	$592.00
	Amazon (SRP)	$276.19
	Lois Wollman (Book)	$29.00
	NSU (Housing for Library Institute)	$138.60
	SODEXO (Food for Library Institute)	$129.44
	Freeman Lions (map of the City)	$20.00
	Bonnie Tschetter (garbage Bags)	$17.03
	Gypsy Cowbelle (SRP Performer)	$200.00
	MPLC (Movie Licensing)	$168.32
	SWANK (Movie Licensing)	$378.00
	Total disbursements	$1,972.58
	Balance	$11,913.21

General Budget

Telephone		$129.57
Electrical		$432.53
Annual Dues		
Publishing		
	Second Century Printing	$100.00
Repairs		

Supplies		
	Century Business Products	$143.40
	iPrint technologies (toner)	$333.00
Travel and Conference		
	SDLA Annual Conference	$195.00
Misc.		
	Appeara	$125.34
Videos		
	Amazon	$21.99
Computer Software		
	Miller Consulting(Sonicwall renwal , install new software)	$1,047.50
Books		
	Amazon	$687.61
	Barnes and Noble	$85.54

The following budget for 2024 was presented:

	2024 BUDGET
Salaries & Wages	$86,530.00
FICA & Medicare city share (.0765)	
Retirement	
Workmen's Comp rate .41	
Group Health Insurance	
Property Insurance	
General Liability Insurance	
Annual Dues	$200.00
Publishing	$2,000.00
Repairs & Maintenance	$1,500.00
Supplies	$4,000.00
Travel & Conference, mileage, meals	$650.00
Telephone	$1,500.00
Electricity	$9,700.00
Miscellaneous Expense	$750.00
Subscriptions	$30,000.00
Videos for Library	$1,800.00
Machinery & Equipment, desks, furniture	$500.00
Computer Software	$2,500.00
Books for Library	$8,500.00
Computers, Printers, Technical Equipment	$3,600.00
Fines Account	$10,000.00

This budget includes 1 hr/week increase for Bonnie Tschetter for cleaning.

Ruth made a motion to accept the 2024 budget as presented. Nikki seconded the motion. Motion carried.

Sadaf Cassim has requested permission to use the meeting room early in the morning for studying which would be outside of Policy hours.

Nikki made a motion to allow Sadaf to study in the library in the early mornings. She would have to pick up the key the day before and return the key when she was done with the room for the day. Ashley seconded the motion. All but Ruth voted to pass the motion. Motion carried.

The next meeting is set for August 8 at 5:30 pm.

Ashley made a motion to adjourn the meeting. Nikki seconded the motion. Motion carried.

Meeting adjourned.

Respectfully submitted,

LeAnn Kaufman
Library Director