Minutes of the Freeman Public Library Board of Trustees
October 29, 2024

Nikki called the meeting to order. Present were: Laverne Graber, Elizabeth Waltner, Becky McCune, and LeAnn Kaufman.

Minutes of the September meeting was approved by Elizabeth, Seconded by Laverne, and carried.

The following treasurer's report was approved by Elizabeth, seconded by Laverne, and carried.

	October 2024 Treasurer's Report	
	Merchants Fines Account	$12,980.35
Deposits		
	Fines	$16.95
	Postage	$9.51
	Copies	$99.40
	Book Sales	$52.00
	Earbuds	$0.00
	Cleaned Discs	$0.00
	Non-resident user fee	$30.00
	Gifts	$0.00
	Checks made out to the Library instead of Friends	$295.00
	Total income	$502.86
Disbursements		
	Christian Book Distributor (books)	$52.45
	Jamboree (paper towel,s wax paper, kleenex)	$16.27
	Walmart (Halloween Candy)	$19.12
	Amazon (Books)	$211.58
	Tech Soup (3yr Adobe Photoshop)	$30.00
	Faronics (Deep Freeze renewal)	$56.49
	Checks made out to the Library instead of Friends	$295.00
	Total Disbursements	$680.91
	Balance	$12,802.30

General Budget

Telephone		$131.75
Electrical		$397.35
Annual Dues		
Publishing		
	Second Century Printing	$105.00
Repairs		
	Nathan Scrag (Replace Battery Backup)	$358.45
	Liebl Plumbing (fix pipe leak in ceiling)	$145.51
Supplies	Century Business	$92.41
	Amazon (time card ribbon, tape, games, Febreeze, coffee)	$84.18

	iPrint Technologies (toner)	$240.00
Travel and Conference		
Misc.		
	Appeara	$66.96
Subscriptions		
	Weebly (Web Page renewal)	$152.93
Computer Software		
Videos		
Books		
	Amazon	$425.75
	South Dakota Historical Society (Books)	$32.31

The Board reviewed and updated the Acceptable Behavior Policy to align with HB1197.

Elizabeth made a motion to update the Acceptable Behavior Policy as presented to align with HB1197. Laverne seconded the motion. Motion carried.

The Board reviewed and updated the Library Card Policy to align with HB1187.

Laverne made a motion to update the Library Card Policy as presented to align with HB1197. Elizabeth seconded the motion. Motion carried.

Laverne made a motion to surplus the following items:

- **1 Asus Eee mini laptop S/N Vccw-729T3-TC43G**
- **1 HP Laptop and charging port S/N 2FB3Q 2C4C8 PKWBH**
- **1 SMART Board S/N SB660-R2-652161**
- **3 Office Chairs**
- **1 Samsung 50" TV**
- **1,784 books**

Becky seconded the motion. Motion carried.

The next meeting is scheduled for November 26 at 5:30 pm

Elizabeth made a motion to adjourn. Becky seconded the motion. Motion carried.

Meeting adjourned.

Respectfully Submitted

LeAnn Kaufman
Library Director